

**Minutes of Regular Meeting of the Board of Trustees
Basil Joint Fire District
February 19th 2009**

1. **Call to order**--Meeting was called to order with the pledge to the flag at 7:00 p.m.
2. **Roll Call**-- The Clerk called the roll. Present were Board members Billy Phillips, Fred Reedy, Judy Landis, Nancy Montell, Chief Rob Cooley and Clerk Stephan Monroe. Rick Miller was not present.
3. **Approve minutes**-
 - 3.1. Motion by Mr. Reedy, second by Ms. Montell to approve the January 15th minutes as presented. Motion carried with four yes votes.
4. **Visitors present**: No one from the general public was present. Asst. Chief Farmer was present.
5. **Finance Review**- (see attached) The Clerk reviewed with the Board the financial report with the Board. Board took the following action:
 - 5.1. Reports were reviewed
 - 5.2. Actions taken
 - 5.2.1. EMS Fund Appropriations Clerk Monroe presented recommendations to transfer as supplemental appropriation amounts from 5 accounts to corresponding accounts in the EMS (14C) fund totaling \$98,900. (attached) Motion by Ms. Landis, second by Ms. Montell to approve the recommended changes. Roll call vote as follows: Landis- yes; Montell-yes; Reedy-yes; Phillips-yes. Motion carried.
 - 5.2.2. FNB sweep- Clerk Monroe presented a letter/agreement noting changes in the interest rates on our sweep account for the Board's approval. Motion by Ms. Montell, second by Mr. Reedy to approve accepting the agreement and authorizing Clerk Monroe to sign the agreement.
 - 5.2.3. Lock Box Transfer- Clerk Monroe requested the Board's authorization to allow transferring funds from our "lock box account" (which does not earn interest) to the operating account. Motion by Mr. Reedy, second by Ms. Montell authorizing the Clerk to transfer all funds except for \$2000 from the "lock box" account each month. Motion passed by unanimous yes vote.
 - 5.3. The bank reconciliation report for January was available for review by the Board members present.
 - 5.4. Clerk Monroe advised the Board that the premium audit by the Ohio Bureau of Workers' Compensation was completed with no findings.
6. **Purchase Requests**
 - 6.1. **Requisitions**-Chief Cooley then presented 4 requests for purchases as follows:

Phoenix Fire	\$20,000	10A08F	10 sets of fire gear _ per state bid
Alert All	\$750	10A08A	fire education items
OFA	\$850	10A15A	EMT-B training- Hempner
ZEP	\$889.44	10A09C	station supplies

Motion to approve all requests as presented by Ms. Montell and seconded by Ms. Landis. Motion passed by a unanimous 4-0 yes vote.

