

**Minutes of Regular Meeting of the Board of Trustees  
Basil Joint Fire District  
June 18<sup>th</sup> 2009**

1. **Call to order**--Meeting was called to order with the pledge to the flag at 7:00 p.m.
2. **Roll Call**-- The Clerk called the roll. Present were Board members Billy Phillips, Judy Landis, Nancy Montell, Chief Rob Cooley and Clerk Stephan Monroe. Fred Reedy arrived at 7:30 pm. Rick Miller was absent.
3. **Approve minutes**--Correction noted to the May 21<sup>st</sup> minutes. Nancy Montell was absent. (list as both present and absent). Motion by Ms. Montell , second by Ms. Landis to approve the May 21<sup>st</sup> minutes as corrected. Motion carried with unanimous 3-0 vote.
4. **Visitors present**: No one from the general public was present. Asst. Chief Farmer was present.
5. **Finance Review**- (see attached) The Clerk reviewed with the Board the financial report with the Board.
  - 5.1. Purchase Order Review –
    - 5.1.1. Clerk Monroe requested the Board amend PO90039 to allow for the payment of the June Insurance payment and ask for a new PO to cover the balance of 2009. Motion by Ms. Montell to amend PO90039 to add \$1,752.50 and to approve a new PO for \$32,900 to cover the balance of 2009 insurance costs. Ms. Landis seconded the motion. Motion passed by a unanimous 3-0 vote.
    - 5.1.2. Motion by Ms. Montell, second by Ms. Landis to amend PO90048 (emergency repairs PO) by adding \$1,399.91. Motion passed by 3-0 yes vote.
    - 5.1.3. Clerk Monroe advised that PO90049 has been depleted. Motion by Ms. Landis, second by Ms. Montell to approve a new purchase order for \$2000. (\$1000 each to accounts 10A10F and 10A09C) Motion passed by unanimous vote.
  - 5.2. The following purchase orders will be closed; PO90067.
  - 5.3. CD maturing at Peoples Bank- Clerk Monroe advised the Board of the CD at Peoples Bank was maturing June 24<sup>th</sup>. He advised the Board of interest rates quoted by Peoples to renew of 1.59% and FNB still had their special running at 1.98%. Motion by Ms. Montell, second by Ms. Landis to redeem the CD at Peoples Bank and put the proceeds in a CD at FNB CD at 1.98% interest for 8 months with no penalty for early withdrawal. Motion passed by 3-0 yes vote.
  - 5.4. The bank reconciliation report for May was available for review by the Board members present.
6. **Purchase Requests**
  - 6.1. **Requisitions**--Chief Cooley had no new requisitions.
  - 6.2. **Emergency Repairs**--Motion by Ms. Montell, second by Ms. Landis to approve the emergency repairs made to C611 and T611 totaling \$1,399.91. Motion passed by 3-0 yes vote.
7. **Bills for approval** --Clerk Monroe presented pending warrants 40248 thru-40293 (list attached) for approval. In addition 4 were added for approval. (Ohio Insurance Services-\$4,682.31, Us Postmaster \$132.00, Rutherford Auto Body \$436.82, and OFA-\$100.00)

Motion to approve all presented, including the 4 additional, was made by Ms. Landis, second by Ms. Montell. Motion passed by unanimous 3-0 vote.

**8. Old Business-**

8.1. Bi-annual audit- No activity.

8.2. Board position expiring June 22<sup>nd</sup>- Clerk Monroe advised of receipt of a letter from the Township Trustees, reappointing Rick Miller to the position. Motion by Ms. Landis, second by Mr. Phillips to accept the appointment of Rick Miller. Motion carried by 3-0 vote.

Mr. Reedy arrived

8.3. Clerk Monroe – gave the Board a draft copy for the Board’s review and asked for advise as whether or not to include \$300,000 for the expansion of S611 that was postponed in 2008. The Board advised that it be included.

8.4. No further old business requiring the Board’s attention

**9. Chief’s Report** (attached) -Chief Cooley presented the Chief's Report to the Board. No action needed.

9.1. One addition to the Chief’s report was the recent meeting related to the issue related to the residents of Kissy Lane having their addresses changed to Saylor Rd by the county engineers office. Issues discussed included safety responses, deliveries, voting issues etc. Mr. Reedy asked the Chief to prepare a letter for the Board to review to address the issue.

**10. New Business**-No new business

**11. Adjournment**- being no further business to discuss, motion to adjourn by Ms. Landis, seconded by Ms. Montell. Meeting adjourned at 7:52 pm.

\_\_\_\_\_ **Chairman**

\_\_\_\_\_ **Clerk**