

**Minutes of Regular Meeting of the Board of Trustees  
Basil Joint Fire District  
September 17<sup>th</sup> 2009**

1. **Call to order**--Meeting was called to order with the pledge to the flag at 7:00 p.m.
2. **Roll Call**-- The Clerk called the roll. Present were Board members Billy Phillips, Rick Miller, Nancy Montell, Fred Reedy, Chief Rob Cooley and Clerk Stephan Monroe. Judy Landis was absent.
3. **Approve minutes**--Motion by Mr. Reedy, second by Mr. Miller to approve the August 20<sup>th</sup> minutes as corrected. Motion carried with unanimous vote 4-0- yes vote.
4. **Visitors present**: No one from the general public was present. Asst. Chief Farmer was present.
5. **Finance Review**- (see attached) The Clerk reviewed with the Board the financial report with the Board.
  - 5.1. Appropriations-
    - 5.1.1. Clerk Monroe noted that funds are getting low accounts 10A07C (Utilities-Water & Sewer) and 10A07D (Utilities-Gas). Motion by Ms. Montell, second by Mr. Miller to transfer \$300 to 10A07C and \$1000 to 10A07D taking the \$1,300 from 10A08A (expendable equipment –fire) Motion passed with 4 yes votes.
    - 5.1.2. Clerk Monroe-advised the Board of an issue relating concerning the funds that were approved to be transferred in August from 10A10A to 14C15. The funds were transferred to fund 14C, but must be appropriated to the 14C15 account. The County auditor has certified the income (transfer) Fund 14C. Motion by Mr. Miller to appropriate \$4000 to account 14C15. Mr. Reedy seconded the motion. Roll call vote- Mr. Miller- yes; Mr. Reedy-yes; Mr. Phillips-yes; Ms. Montell-yes.
    - 5.1.3. Purchase order review-
      - 5.1.3.1.Motion by Mr. Reedy, second by Ms. Montell to add \$500 to PO90033 and add \$300 to PO 90040. Motion carried by a 4-0 yes vote.
      - 5.1.3.2.Motion by Mr. Reedy, second by Ms. Montell to approve a new emergency repairs purchase order of \$2500. Motion passed by a 4-0 yes vote.
  - 5.2. The bank reconciliation report for August was available for review by the Board members present.
6. **Purchase Requests**
  - 6.1. **Requisitions**--Chief Cooley submitted three purchase requisitions. (1)Warren Fire \$1910 to repair SCBA's –account 10A10C. (2)OU-L-\$1150 for EMT-B training (Archer) account 14C15A. (3) TCR \$1000 to replace the Clerk's computer. Motion to approve purchases as requested by Ms, Montell, seconded Mr. Reedy. Motion carried with 4-0 unanimous vote.
  - 6.2. **Emergency Repairs**--Motion by Mr. Miller, second by Ms. Montell to approve the emergency repairs made to Medic 610 and Engine 612. (ref: 40440 & 40441)

