

**Minutes of Regular Meeting of the Board of Trustees  
Basil Joint Fire District  
January 21<sup>st</sup> 2010**

1. **Call to order**--Meeting was called to order with the pledge to the flag at 7:00 p.m.
2. **Roll Call**-- The Clerk called the roll. Present were Board members Billy Phillips, Fred Reedy, Judy Landis, Rick Miller, Ivan Ety, Chief Rob Cooley and Clerk Stephan Monroe.
3. **Approve minutes**--Motion by Mr. Reedy, second by Mr. Miller to approve the December 17<sup>th</sup> minutes as presented. Motion carried with a 4 yes votes and Mr. Ety abstaining.
4. **Visitors present**: No one from the general public was present. Fire District members Asst. Chief Kasey Farmer and John Byer were present.
5. **Organizational items for 2010:**
  - 5.1. **Recognize Representatives**: Judy Landis was recognized as the representative for the Baltimore Village Council; Ivan Ety was recognized as representative for Liberty Township Trustees.
  - 5.2. **Chairperson/Vice Chairperson**: Mr. Reedy offered a motion to have Mr. Phillips serve as Chairperson and Mr. Miller as Vice-chairperson. Ms. Landis seconded the motion. Motion carried with 5 yes votes.
  - 5.3. **Meeting dates/times**: Motion by Mr. Miller, second by Mr. Reedy to continue the to meet on the third Wednesday of each month at 7:00 pm. Motion carried by unanimous 5-0 vote.
  - 5.4. **Depository Agreement renewal**: Motion by Mr. Reedy, second by Mr. Ety to approve the renewal of the Peoples Bank agreement which is to expire April 2010. Motion passed with 5-0 unanimous vote.
  - 5.5. **Authorized signers/New signature cards**: Clerk Monroe will get signature cards from the Peoples and Fairfield National Bank.
  - 5.6. **2010 Pay Rates**: Clerk Monroe presented the proposed pay rates for 2010. Motion by Mr. Miller, second by Mr. Reedy to approve the rates as presented. (Effective pay period beginning 02/01/2010) Motion carried with a 5-0-yes vote.
  - 5.7. **Approve Purchase Orders**- Clerk Monroe presented a list of proposed blanket purchase orders and service contract purchase orders for 2010. Motion by Mr. Reedy, second by Mr. Ety. Motion passed by unanimous yes votes.
  - 5.8. **Pre-approved checks**- Clerk Monroe presented a list of proposed items consisting of payroll & withholding related items, utilities, fuel, trash and payments for approved purchase orders. Motion by Mr. Miller, second by Mr. Reedy to approve payments for the listed items each month as they may be presented at times between regular monthly meetings. Motion carried by unanimous yes vote.
6. **Finance Review**- (see attached) The Clerk reviewed with the Board the financial report with the Board.
  - 6.1. CD Maturing 01/22/10 – After review of available rates, motion by Mr. Miller, second by Mr. Reedy to renew the expiring CD with Fairfield National Bank.
  - 6.2. The bank reconciliation report for December was available for review by the Board members present.

