

**Minutes of Regular Meeting of the Board of Trustees
Basil Joint Fire District
February 18th 2010**

1. **Call to order**--Meeting was called to order with the pledge to the flag at 7:00 p.m.
2. **Roll Call**-- The Clerk called the roll. All Board members were present along with Chief Rob Cooley and Clerk Stephan Monroe.
3. **Approve minutes**--Correction to 5.3 Thursday (not Wednesday) Motion by Mr. Ety, second by Mr. Miller to approve the January 21st minutes as corrected. Motion carried with a 5 yes votes.
4. **Visitors present**: No one from the general public was present. Fire District members Asst. Chief Kasey Farmer and Mike Shields were present.
5. **Finance Review**- (see attached) The Clerk reviewed with the Board the financial report with the Board.
 - 5.1. CD Maturing 02/23/10-- After review of available rates, motion by Mr. Miller, second by Mr. Reedy to renew the expiring CD with Fairfield National Bank. Motion passed by unanimous 5-0 vote.
 - 5.2. Resolution banking- Clerk Monroe presented new signature cards for the two banks the Fire District uses. Also, both require a new resolution. Motion by Ms. Landis, second by Mr. Reedy that any two trustees of the Fire District may sign all warrants (checks). All warrants are to be countersigned by the Fiscal Officer.
 - 5.3. The bank reconciliation report for January was available for review by the Board members present.
6. **Purchase Requests**
 - 6.1. **Requisitions**- Chief Cooley approval for 4 purchases. 1) Ohio Fire Academy- for \$485 --training; Mount Water Well Drilling \$3,900 -- relocate well at S611; Brooks Heating and Cooling \$280 -- HVAC work at S610; and \$150 to Ohio Fire Chiefs' Assoc. for symposium registration for Chiefs Cooley & Farmer. Motion to approve all requests by Mr. Reedy, second by Mr. Ety. Motion carried by unanimous 5-0 vote.
 - 6.2. **Emergency Repairs**-No action needed.
7. **Bills for approval** --Clerk Monroe presented pending warrants 40733-40757 for approval. Also, late 4 arrivals to be included: 1) Office Mart \$213.46; 2) EMP \$395.84; 3) Grainger \$112.28; 4) JBA \$2,511.82 Motion to approve all as presented including the 4 addl. was made by Mr. Miller, seconded by Mr. Ety. Motion passed by unanimous 5-0 vote.
8. **Old Business**
 - 8.1. **S611 expansion**- Discussion of bid results. It was noted that Clerk Monroe, Chief's Cooley and Farmer, Board Member Reedy and Greg Cotterman of JBA were available at the bid opening. JBA has provided a recommended contract for the Board's review and acceptance.
 - 8.1.1. **Contract**- Motion by Mr. Miller, second by Mr. Reedy to approve the contract recommendation with Robertson's of Newark, as presented for a total of \$328,620 and to authorize Clerk Monroe to sign the contract on behalf of the Trustees.

Motion carried by a 5-0 yes vote. Mr. Phillips thanked all those involved for their efforts.

8.2. **Rules and Regulations changes-** Motion by Mr. Reedy, second by Mr. Miller to adopt the propose changes (attached). Motion passed by unanimous vote.

8.3. **OBWC Cap program-** No action – hold till March.

8.4. No further old business requiring the Board’s attention.

9. **Chief’s Report** (attached) –Chief's Cooley presented his report to the Board. The Board took no action.

10. **New Business-** No new business

11. **Adjournment-** being no further business to discuss, motion to adjourn by Mr. Miller Meeting adjourned at 7:58 pm.

_____ **Chairman** _____ **Clerk**